

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held in the Clay
Tawc Centre on 3rd December 2019 at 7.00pm

Present: Cllr Clarke (Chairman), Cllr Mr N Edmunds (Vice Chair), Cllr Lodomez, Cllr Harwood, Cllr Taylor, Cllr Howard, Cllr Richards, Cllr Kelsey, Cllr Mrs T Edmunds.

In Attendance: Lynn Clarke Clerk, Mr D Halford Tri-Service Officer. Rev Arthur arrived 7.20pm

197/19 Apologies

None Cllr Cotton absent Cllr Kelsey and Cllr Mrs T Edmunds arriving later.

175/19 Declarations of Interest

None, Cllr Clarke reminded those present that if any matter arises during the course of the meeting advice should be sought from the clerk and the Chairman before continuing.

176/19 Public Participation (to include Cornwall Councillors Report)

- a) **Public Participation:** Cllr Kelsey forwarded a letter received from a member of the public requesting items for consideration at this meeting.
1. Problems with gaining access to the children's play area within the park due to ground conditions. would the Parish Council consider installing an all-weather path? To be placed on the agenda for the next Playing Field Meeting.
 2. Consideration for a sensor type light to be fitted to the bus shelter at Trelavour Downs. Discussed and agreed that this would not have a beneficial impact as the footpaths from the bus shelter are unlit but may promote anti-social behaviour as a consequence of fitting lights.
 3. Traffic lights on Domellick Bridge: Environmental concerns of increased pollution with traffic being held, consideration for the timing of the lights to be adjusted – This would need to be reported to Cornwall Council Highways.
 4. Blocked drain on the footpath behind the Working Man's Club. Clerk informed that this has been reported to Cornwall Council. **Action** – Letter to be drafted in response to the issues highlighted.

Dave Halford gave an update on CSAS training, information has been forwarded to the office for Council's consideration.

7.20 Cllr Kesley arrived.

Rev Arthur thanked the Parish Council for their help with the road closure for the Remembrance Parade.

Rev Arthur went on to thank the Parish Council for participating in the celebration of Christmas Trees held at the Church. The event was well attended and various community groups took part. The Chair complimented Rev Arthur and Rev Mary for their efforts in bringing the community together. Rev Arthur informed that pictures of the event can be found on the St Dennis Past and Present website.

7.25 Cllr Mrs T Edmunds arrived.

- b) **Cornwall Councillors Report:** Cllr Greenslade gave his apologies for this meeting and will not be providing a written report this month due to the upcoming general election.

177/19 To adopt the Minutes of the Ordinary Council Meeting held on the 5th November 2019.

Minutes for the 5th November were approved. Proposed by Cllr Taylor seconded by Cllr Harwood. Cllr Kelsey and Cllr Richards abstained as not present at the meeting, all others in favour.

178/19 To note the minutes from the following meetings and adopt the recommendations therein:

- a) General Purpose, Finance Staffing and Audit: Revised Financial Regulations, Works to Enniscaven notice Board, Lone working Policy and Home Working Policy agreed.

179/19 Matters Arising – Information only.

Clerk advised:

- The roses have been planted on the bank at Trelavour Prazey.
- The motion to support the Local Electricity Bill has not yet been completed.
- Investigation of private water supplies has not yet been authorised due to a meeting being arranged with Tregothnan Estate.
- Letters have been sent regarding the memorial repairs.

180/19 Clerks Report

Items covered within the agenda.

181/19 To discuss and agree Councillors having read only access to the Scribe accounts system.

Resolved – Not to apply for read only licences.

182/19 To retrospectively agree the cost of work boots and PPE for the casual labourers.

Resolved – To agree the costs of £148.87 proposed by Cllr Taylor seconded by Cllr Howard all in favour.

182/19 To discuss and agree staff training requirements and associated costs.

Resolved – To book strimmer training for January for one casual labourer from this year's budget and to book both casual labourers on a pedestrian mower course in April.

Clerk's attendance at Health and Safety Training and the SLCC Conference deferred until January's Meeting.

182/19 To discuss and agree a replacement laptop and associated costs.

Resolved – To purchase a new laptop at a cost £485.00 + VAT and to use a cloud based system to store all documents. Proposed by Cllr Mr N Edmunds seconded by Cllr Howard all in favour.

183/19 Update on Neighbourhood Plan

Working Party meeting needs to be arranged item deferred until next meeting.

184/19 Update on Parish Council Surgery.

Clerk informed that posters have been placed around the village and the event has been advertised. Cllr Clarke asked if a notice could be displayed on the door.

185/19 To discuss ideas for the 75th Anniversary of VE Day.

A suggestion put forward to use the car park of the Working Man's Club as a venue as in the event of adverse weather it could be moved to the hall. General discussion about the possibility of having a church service and the church bells rung. Clerk to keep in contact with Rev Arthur regarding times and arrangements for a service either at the event or within the Church and Rev Arthur will check the availability of the bell ringers.

To hold a tea dance in the afternoon with a traditional evening event to be discussed further.

A meeting to be arranged with representatives from the Working Man's Club for mid-January. Item to be placed on the agenda for next meeting.

190/19 Reports from outside bodies.

Imerys Liaison Meeting – Cllr Mrs T Edmunds will circulate minutes from this meeting.

191/19 Consultations and surveys received up to time of meeting

Consultation on strengthening Police Powers to tackle unauthorised encampments –

Resolved to agree that police should have more powers in respect of unauthorised encampments.

Proposed Highways scheme to introduce double yellow lines to areas within St Dennis.

Consultation now open for public comment on Cornwall Council website. **Action** - Clerk to add this consultation to our website and include a link to the Cornwall Council page.

192/19 Highways and Footpaths Matters

- a) Update on footpaths – Cllr Harwood reported that the footpath running from footpath 30 to Hendra Heights is in need of attention. **Action** clerk to report this to Cornwall Council.
- b) Highways Issues – Grit bins have been checked and we are currently waiting for the Hendra Heights bin to be topped up by Cornwall Council.

193/19 Grant Requests

15 from 1 Project – Cllr Kelsey left the room after declaring an interest as a volunteer for this project

Letter received explaining in more detail the reasons for the application and requesting the application be re-considered. Application discussed it was **Resolved** – To support this

application by supplying the stationery required and a voucher for the photocopying as the project currently has no bank account.

194/19 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Invitation to Brannel's Community Café - Circulated.

F.O.I request received and subsequently withdrawn.

St Austell Voice – Meeting dates have been forwarded

CALC – smaller Councils Meeting – clerk unable to attend.

Cornwall Council Localism Letter – Circulated refuse collection dates to be placed on website.

Cornwall Council Business Rates relief on Public Conveniences letter read.

Barclays Bank – Confirmation that Post Office withdrawals to remain.

Email received regarding participation of student's Dissertation – Clerk to circulate to all Cllrs and agenda for the next meeting for the Councils view on the information requested.

195/19 Financial

- a) To approve November's payments to creditors as presented to the tale. Due to errors identified this will be deferred to the General Purpose meeting to be held on the 10th December 2019.

- b) To approve the bank balances as at 31st October 2019.

Approved Proposed by Cllr Taylor, seconded by Cllr Kelsey all in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**196/19 Confidential items –
Staffing – appraisals and reviews.**

There being no other business to be transacted the Chairman closed the meeting at 9.15pm.

Signed: